"Have an adventure in your own backyard!"
GENERAL INFORMATION ................................................................................................................................. 2

Beauvoir Summer Program Dates ......................................................................................................................... 2

Hours ........................................................................................................................................................................ 2

Administrative Staff and Phone Numbers .................................................................................................................. 2

Registration and Payment ........................................................................................................................................ 3

Registration Changes, Change Fees, and Refunds .................................................................................................... 3

FIRST DAY OF CAMP (JUNE 17TH) .................................................................................................................. 4

Arrival (June 17th) ...................................................................................................................................................... 4

ARRIVAL/DROP OFF PROCEDURES .................................................................................................................... 4

Morning Carpool .......................................................................................................................................................... 4

Morning Walk-in .......................................................................................................................................................... 5

Dropping off for AM Swim Instruction ..................................................................................................................... 5

DISMISSAL/PICK UP PROCEDURES .................................................................................................................... 5

Dismissal Options ..................................................................................................................................................... 5

Carpool Dismissal ..................................................................................................................................................... 5

Walk-in Dismissal ..................................................................................................................................................... 6

Changes to Dismissal ................................................................................................................................................. 6

Half-Day Pick-Up .................................................................................................................................................... 6

Pick-up from PM Afternoon Swim Instruction .......................................................................................................... 6

Pick-up from ABC ................................................................................................................................................... 7

Getting to Beauvoir during non-Pick-up/Drop-off Times ........................................................................................... 7

BEFORE & AFTER CARE ........................................................................................................................................ 7

Before Camp Program .............................................................................................................................................. 7

Extended Day Program (ABC-After Beauvoir Center) ............................................................................................... 7

Extended Day Late Charges .................................................................................................................................... 7

THE BEAUVOIR OUTDOORS ............................................................................................................................... 8

HEALTH & ATTENDANCE ..................................................................................................................................... 8

Camp Nurse and Medical Records ........................................................................................................................ 8

Allergies ........................................................................................................................................................................ 9

Prescribed Medications ............................................................................................................................................ 9

Lice ............................................................................................................................................................................... 10

Contagious Diseases ............................................................................................................................................... 10

Avoid Sunburn .......................................................................................................................................................... 10

SNACK & LUNCH..................................................................................................................................................... 10

Meals .......................................................................................................................................................................... 10

SWIM PROGRAM ..................................................................................................................................................... 11

Beauvoir Summer Group Swim Instruction Levels .................................................................................................. 11

Free Swim ................................................................................................................................................................ 12

Swim Items ............................................................................................................................................................... 12

CHILDREN’S CLOTHING ....................................................................................................................................... 12

What to Wear/Bring to Camp .................................................................................................................................... 12

SPECIAL ITEMS/EVENTS ...................................................................................................................................... 13

Birthday Celebrations ............................................................................................................................................... 13

Our Youngest Campers ......................................................................................................................................... 13

Camp with a Friend ................................................................................................................................................. 13

COUNSELOR INFORMATION ............................................................................................................................. 13

CAMP SAFETY ....................................................................................................................................................... 14

Fire Drills ................................................................................................................................................................ 14
**GENERAL INFORMATION**

Beauvoir Summer Program Dates

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-Week</strong></td>
<td>June 10 - 14</td>
</tr>
<tr>
<td><strong>Week 1</strong></td>
<td>June 17 - 21</td>
</tr>
<tr>
<td><strong>Week 2</strong></td>
<td>June 24 - 28</td>
</tr>
<tr>
<td><strong>Week 3</strong></td>
<td>July 1 – 3 (Closed July 4 and 5)</td>
</tr>
<tr>
<td><strong>Week 4</strong></td>
<td>July 8 - 12</td>
</tr>
<tr>
<td><strong>Week 5</strong></td>
<td>July 15 - 19</td>
</tr>
<tr>
<td><strong>Week 6</strong></td>
<td>July 22 - 26</td>
</tr>
<tr>
<td><strong>Week 7</strong></td>
<td>July 29 - August 2</td>
</tr>
</tbody>
</table>

**Hours**

- Summer Camp Hours are **8:30 a.m. - 3:00 p.m. Doors open at 8:30 a.m.**
- The Before Camp Care Program **requires pre-registration** and will begin at 7:30 a.m.
- The After Camp Care (ABC) Program **requires pre-registration** and is not available as a drop-in option. Pick-ups must be made by 6:00 p.m.
- Any time you park at Beauvoir, please be sure to display the **Parking Pass** which is on the Parent Document page on the website. Park only in **Beauvoir** designated spots, as well as the Cathedral Garage (parking validated). Cathedral police will be issuing tickets to anyone who does not display their pass or parks in a non-Beauvoir space.

**Administrative Staff and Phone Numbers**

<table>
<thead>
<tr>
<th></th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Front Desk</strong></td>
<td>202-537-6485</td>
</tr>
<tr>
<td>Caroline Maffry</td>
<td>202-537-5264</td>
</tr>
<tr>
<td>Mairim Wales</td>
<td>202-537-2313</td>
</tr>
<tr>
<td>Camp Nurse</td>
<td>202-537-2938</td>
</tr>
<tr>
<td>Jake Wohl</td>
<td>202-537-2219</td>
</tr>
<tr>
<td>High Sierra</td>
<td>703-920-1750</td>
</tr>
<tr>
<td></td>
<td>202-537-6506</td>
</tr>
</tbody>
</table>

*The Front Desk is always the best way to reach summer staff!*
Registration and Payment
Registration and payment is an online process through our registration portal CampBrain. Admission to the program is on a first-come, first-served basis. We reserve the right to close registration for programs that are filled or cancel programs that are under-enrolled.

Registration requires a non-refundable $200 deposit at the time of registration, as well as a $50 registration fee per camper. Remaining balances for all camp programs are due by May 1. Payment must be made in full by May 1, 2019, or the child’s place in camp will be forfeited. All deposits are non-refundable and payments are non-refundable after May 1st.

Please note: Beauvoir Summer does not offer financial aid to campers who are not current Beauvoir students already receiving financial aid for tuition.

Registration Changes, Change Fees, and Refunds
There are no fees to add programs. Before May 1st, changes may be made to a camper’s schedule based on availability and no additional fee is incurred. After May 1st, any changes to an existing registration will result in a $25 administrative fee. This includes: switching sessions of the same program; switching to a different program for a week for which you have already registered; and switching to an entirely new week and program. No switches can be made when registered for an outside vendor. All balances are due May 1st. After May 1st, in addition to the $25 administrative fee, any program balance must be paid in full at the time the change is made. Full payment is due May 1st and no refunds are available after that date. This policy applies to Extended Day programs as well.

Refunds of deposits are made only in the event that there are no openings available in a program you selected, or a program is cancelled. If you cancel registration on or before May 1, 2019, tuition fees (less the $200 deposit) will be refunded. If registration is cancelled after May 1, 2019, all fees will be forfeited. There are no refunds for absences.

Beauvoir reserves the right to dismiss any camper whose behavior is not consistent with the expectations of the Beauvoir Summer Program.
**FIRST DAY OF CAMP (June 17th)**

**Arrival (June 17th)**
The first day of camp is an exciting day for all of us. We recognize the busy schedules each family has and thank you in advance for your patience during an enthusiastic first day. We ask that all families walk-in on the first day of camp, which will allow you the chance to meet staff, ask any questions you may have, find out where your camper’s classroom is and meet the counselors, as well as pick up your camper’s Beauvoir camp shirt and confirm your regular dismissal route. We find this to be a very helpful and informative way to start the camp session. For the remainder of the camp sessions, carpool and walk-in options are available for drop-off.

Parking can be found on any residential street, in a designated parking space located at the school, or the Cathedral Garage (parking validated). Designated spots are denoted by signs marking them as parking for Beauvoir Visitors or Faculty and Staff. Parents/guardians are encouraged to accompany children to their classroom, and invited to remain until the camp group morning meeting commences. Staff members will be available to guide families to their classrooms. Staff members are easily identified by their "staff" shirt.

**ARRIVAL/DROP OFF PROCEDURES**

After the first day of camp, camp families will have two options for morning drop-off: carpool (driving up in the line of cars and dropping off your camper) and walk-in (physically walking with your child to their camp classroom).

**Morning Carpool**
Starting June 18, we will have the carpool option for parents dropping off their campers. Parents participating in carpool drop-off will enter Beauvoir from Woodley Road, drive up the hill until you see the entrance to the Beauvoir Traffic Circle on your left. Enter the traffic circle and follow it around to the front entrance of the school at the top of the hill. Staff will be waiting to open car doors and escort campers inside. After dropping off your child(ren) you will continue straight to the stop sign, go straight through the first stop sign and make a right at the second (all traffic must turn at this stop sign as South Road becomes one way back down the hill to rejoin Woodley Road). Please be sure to obey all posted signs and verbal instructions from Beauvoir staff.

Beginning at 8:30am, staff members will start opening the car doors and escorting the campers into the building, and other staff members/CITs will be waiting to guide them to their classrooms. To ensure a smooth arrival, please have your child exit the car on the sidewalk side of the road (the driver’s side). Once this is done, those cars will pull out to exit and the next cars will pull in. Parents should stay in their vehicles and allow the Beauvoir staff to assist their camper out of the car.
If you arrive before 8:30 a.m., we ask that you wait in your car with your camper, with your engine off, and a member of the Arrival Team to kindly greet you.

Morning Walk-in
Every morning from 8:30-8:45am, staff members will be at the front entrance of the school to greet you and your camper as you enter. The arrival team will gladly help you locate your camper’s classroom. If unable, they will direct you to the front desk should you have any questions or concerns. If you arrive early, please remain with your child until the front doors are opened at 8:30am.

Dropping off for AM Swim Instruction
AM Swim Lessons begin at the Beauvoir Pool at 8:00 a.m. Parents dropping off their campers for AM Swim Lessons will park in a Beauvoir parking space and walk down to the pool where they are required to check their campers in with the Swim Staff. The Beauvoir Pool is located behind the school and can be accessed via the right of the school’s main entrance. Members of the swim staff will then escort campers to their morning camp classroom after swim instruction. An additional e-mail will be sent to families with more details.

DISMISSAL/PICK UP PROCEDURES

Dismissal Options
There are two options for dismissal/pick up: walk-in and carpool. Your preference of pick-up should be clearly articulated to the counselors on the first day of camp to ensure a speedy and efficient dismissal. As limiting changes eases confusion, we strongly urge parents to continue with the SAME method of pick-up during the week. Please be understanding that last minute changes to a pick-up need to be communicated with the front desk at 202-537-6485 no later than 2:15pm.

Carpool Dismissal
With a few days of practice and your cooperation, the Beauvoir Summer Program carpool dismissal system achieves amazing efficiency. During the first few days we ask for your patience and support.

Once dismissal begins, stay in your car, attend to the directions from the staff members, and be ready to move forward at their signal.

Carpool dismissal pick up will follow the same traffic pattern as carpool AM drop off. You will enter Beauvoir at Woodley Road, proceed up the hill left around the circle, and around to the front of the school. The driver will tell the monitor the name of the camper(s) to be picked up. Following the directions of a staff member, you will pull up to one of the four designated spots in front of the school (usually marked by cones or a staff member). A staff member will open the
car door for your camper. Once your camper is safely secured in the car, you will exit the carpool by going straight through the two stops signs and down South Road to rejoin Woodley Road.

**Walk-in Dismissal**
Parents will find a parking spot and walk to Taylor Hall on the right side of the building (at the two sets of glass doors near the handicap parking spots). We ask that parents and caregivers use the side entrance, so as not to disrupt the carpool dismissal taking place via the front entrance. All walk-in children will be in Taylor Hall for ease of pick up. Doors will be opened at 2:50pm. There will be staff members helping to locate your child(ren). Children will be released only to persons who have been authorized by the parent/guardian to receive them and all campers must be signed out with the staff member in charge in Taylor Hall.

**Parents and caretakers should park only in available legal parking spaces when on the Cathedral grounds.** You can also park in the Cathedral underground parking garage. Please enter and exit the garage from the main entrance off of Wisconsin Avenue. Pull a ticket and Beauvoir will validate parking for up to three hours during business hours. When parking on campus, please display a summer camp parking permit in your car window available on the Parent Page of our website.

**Changes to Dismissal**
Parents need to contact the front desk for any dismissal changes by 2:15 p.m., to ensure that your dismissal change can be accommodated.

**Half-Day Pick-Up**
Campers enrolled in morning half-day are required to walk-in and pick-up from the lobby. There is no carpool for morning half day campers. You can use the main front entrance at this time.

**Pick-up from PM Afternoon Swim Instruction**
Pick-up from PM Swim Lessons takes place starting at 3:30pm from the Beauvoir Pool. Parents picking up their campers from PM Swim Lessons will park and walk down to the pool where they will sign out their camper. The Beauvoir Pool is located directly behind the school, with access to the right of the main entrance. Parents will be required to sign their campers out from the Swim Staff.

**Pick-up from ABC**
Pick up from the After Beauvoir Center (ABC) takes place between 3:30-6pm Monday through Friday. Parents picking up from ABC will park in an appropriate spot and enter the building via the Front Entrance. Once inside they will make their way to the Dining Room, where ABC is housed, and sign their camper out from the ABC Staff. Please see the next section (Before and After Care) for more details and fees for late pick-ups.
Getting to Beauvoir during non-Pick-up/Drop-off Times
If you are coming to Beauvoir at times other than morning drop-off (8:30 a.m. - 8:45 a.m.) or afternoon pick-up (3:00 p.m. - 3:30 p.m.), you will always need to park in a Beauvoir spot and walk in using the front entrance. Beauvoir staff will be at the front desk throughout the day to help assist with any late drop-offs, early pick-ups, mid-day dismissals and any other needs you may have.

BEFORE & AFTER CARE

Before Camp Program
An early morning program is available from 7:30 a.m. - 8:30 a.m. Advanced registration is required. There are no Drop-In or day to day options. Children are engaged in quiet activities including games, stories, and art projects. Parents using this program must drop their campers off at the main entrance to the school. Once inside they will make their way to the Dining Room, where Before Camp Care is housed, and check in their camper with the Before Camp Care Staff. Campers will be escorted to their classrooms at 8:30 a.m. For questions, please contact Summer Director, Caroline Maffry at caroline.maffry@cathedral.org.

Please note: only campers enrolled in Before Camp will enter the building before 8:30am.

Extended Day Program (ABC-After Beauvoir Center)
After care will also be available after camp from 3:00-6:00 p.m. Families must register for full sessions prior to using this service. A drop-in or day-to-day option is not available. Campers will enjoy a variety of activities including outdoor play on the Beauvoir Outdoors play space, arts and crafts, music and games, as well as quality time to hang out with friends and reflect on the camp day. A healthy afternoon snack will also be provided. We do ask that parents respect the hours of the program when picking up their campers. Late charges are outlined below.

If you need to reach an Extended Day teacher between 3:00 and 6:00, the number to call is 202-537-6506. If you need to reach an Extended Day teacher at any other time, please call the front desk at 202-537-6485.

Extended Day Late Charges
We ask that you please respect the 6:00 p.m. pick up time. Late fees will be assessed at a flat rate of $25.00 for check outs of 6:01pm-6:10pm. For check outs of 6:11pm and after, an additional $5.00 a minute per family will be assessed. Chronic tardiness will result in the termination of your use of the Extended Day Program, which is non-refundable.
THE BEAUVOIR OUTDOORS

The Beauvoir Summer Program is very excited to utilize the Beauvoir Outdoors which is designed to stimulate and entertain children as well as offer numerous educational opportunities.

- Tree-Top Town/Little Village: Offering imaginative play opportunities, climbing through wobbly bridges and netted walkways.
- Bear Creek/Bear Cave: A cistern collects rain water and is turned on to allow for nature discovery and exploration.
- Pyramid Slide/Hillside Play: Multi-level slides, as well as family slides with ropes and ladders to get up and down.
- Zip-Line: Allows for campers to ride on a pommel seat and travel between two raised turf mounds.
- Don’t forget about the Sandbox with dinosaur fossils, the turf field, swings, and monkey bars!

Appropriate supervision is very important when taking your campers out to the Beauvoir Outdoors. It is a vast, multi-tiered play area with different age appropriate spaces for older and younger children. Counselors will choose a couple of areas for your campers to use on each visit. This will allow for appropriate supervision while at the same time allowing them to discover new areas of the playground throughout the summer. This strategy has worked very well during our school year. Counselors actively supervise their campers to make sure they are playing appropriately and safely. The Beauvoir Outdoors is truly a model for how to teach young children to learn, play and grow together surrounded by nature. We are very, very excited about it!

Beauvoir Outdoors is open to the community after 6pm during the week and all day on the weekends. On days when school or camp is not in session, the playground is open for use all day.

HEALTH & ATTENDANCE

Camp Nurse and Medical Records

Your child’s safety and health is one of Beauvoir Summer Camp’s top concerns. Camp will have a nurse on site during all camp hours from 8:00 a.m. to 4:00 p.m. The direct number for the camp nurse office is 202-537-2938. Beauvoir Summer Camp will be utilizing an online medical portal to organize and track our Health Form information. You should have received an email with instructions on how to submit documents. For questions, please call the nurse’s office at 202-537-2938.
Children’s applications containing health and insurance information and the names and phone numbers of emergency contacts must be completed and on file in the office before the child can attend camp. All DC Health Forms, Emergency Care Forms and Medication Authorization forms must be turned in prior to or on your campers first day through the Magnus Health on-line system.

If a child becomes ill during the day we will call the parent/guardian and request that the child be picked up as soon as possible. If they cannot be reached, we will call the emergency contact that has been provided by the parent/guardian. Thus, it is imperative to keep emergency contact information current at all times. It is essential that our procedures be explained to the emergency contact.

**Allergies**
Parents of children with serious allergies that may become a medical emergency should notify the Camp Nurse of these allergies (as well as enter the information in the medical portal) and provide emergency medication to be on hand. If your child has an Epi-pen, it must be checked in with the camp nurse on the campers first day of camp. If there are any specific instructions regarding the Epi-pen or any other medications, the Camp Nurse must be informed during this process.

**Prescribed Medications**
Any medication that needs to be dispensed would be handled by the Camp Nurse and the Camp Nurse only. The Beauvoir Summer Program can assume the responsibility for administering prescribed medications only if:

- The child’s medicine is in a pharmacy container labeled with the child’s name, the name of the medication, and the dosage.
- We have a statement from the child’s doctor that he/she needs the medication and the full instructions for administering it.
- The child’s parents have filled out the Medical Authorization form, and submitted a signed request asking Beauvoir to administer medication to their child.

If a serious emergency occurs while at camp we will:

- **FIRST**: Call the child’s parents. If we cannot reach them, we will use the emergency contact and number.
- **SECOND**: Call the child’s physician.
- **THIRD**: If we are unable to reach any of the above, or if the circumstances warrant, we will send the child by ambulance to the emergency room. In the meantime, Beauvoir personnel will continue to try to reach parents, pediatrician and emergency contact.

*Some emergencies may require that 911 be called first and then the parents of the camper be contacted.*
**Health forms for all campers must be on file in the online medical portal before the child can attend Summer Program.**

**Lice**
The Camp Nurse will conduct inspections if there is suspected lice at camp. Parents will be called and asked to pick up their child immediately if lice and/or nits are found. A call to your physician will give you the name of the preferred shampoo needed to treat this condition. The child will need to be rechecked by the School Nurse before returning to camp. Parents are asked to walk their child to the Nurse’s office for the recheck to determine whether the child is cleared to return to the classroom.

**Contagious Diseases**
Parents are to notify Beauvoir promptly if a child is at any time exposed to, or contracts, any contagious disease. Parents of other exposed children will be notified. Any diagnosis of chicken pox, strep throat, etc., should be telephoned to the Camp Nurse at 202-537-2938. Campers should be free from a fever of 100 degrees or higher, vomiting and/or diarrhea for 24-48 hours before returning to camp. Students with infectious diseases must provide the school with a note from a doctor stating that they are no longer contagious before they will be allowed to return to camp.

**Avoid Sunburn**
To protect children from over-exposure to the sun, the Beauvoir Summer Program recommends your child use sunscreen with sun protection factor (SPF) no less than 15. Sunscreen that is waterproof and long-lasting will provide greater coverage and require fewer applications.

Prior to your child’s arrival to camp in the morning, be sure to apply the lotion to all exposed skin areas, paying attention to the neck and ears, which are often forgotten. Beauvoir staff and counselors can re-apply lotion if requested by parents. The Beauvoir Summer Program will not share sunscreen between campers due to the risk of potential allergies. As with any other allergy, parents should inform Beauvoir of any sunscreen allergies their campers may have.

Campers must bring their own sunscreen with their name clearly marked on it. As an added layer of protection, each child should wear a cap with a brim to block the sun. We look forward to an enjoyable and healthy summer!

**SNACK & LUNCH**

**Meals**
Lunch and snacks will be provided to all campers, including all morning half day programs, by our dining service, *Meriwether Godsey.*
Nutritious snacks (crackers, fruits/veggies, cheese, etc.) will be provided around mid-morning to all full day and AM only campers and again for those children in the extended day program in the afternoon. When finalized, weekly menus will be available on our website. It will be posted on the Parent Page, as well as at the front desk.

Campers in AM/PM switch camps will eat at 11:30 a.m. and will then be taken to their PM camp group at noon. Campers without PM camps will be escorted to the lobby for pick up.

The Beauvoir Summer Camp is a Peanut and Tree Nut-Free Program. Please be sure to advise your counselors of any allergy or other food related concerns, as well as make sure the nurse’s office has the information. All camps and camp programs have rosters and health information for their campers, but you should always feel free to check in with staff about any concerns you have regarding your camper’s health or well-being. Parents are always welcome to send their child to camp with a lunch or alternate snacks if they so desire, we just ask that parents respect the fact that Beauvoir is nut-free.

**SWIM PROGRAM**

Most full day camps at Beauvoir will swim every day of the week, weather permitting. The Beauvoir Lifeguards and Swim Director have final say on whether it is safe for a group to have their swim time based on current weather conditions.

**Beauvoir Summer Group Swim Instruction Levels**

**Nemos** are beginner swimmers who are still becoming familiar with the water. Nemos enjoy floating back and front, blowing bubbles under water and bobbing up and down. During swim lessons, they work on improving their breath control, flutter kick and paddling. While they have not yet mastered swim strokes they can perform glides and enjoy swimming with a kick board or floating noodle. Nemos have had exposure to and practice with daily water safety tips.

**Sea Turtles** are swimmers who are comfortable in the water but have not yet perfected their swimming abilities. Sea Turtles enjoy swimming in the deep end under the close supervision of a swim instructor. During swim lessons, they work on doing independent front and back floats, treading water and beginning freestyle swimming. Sea Turtles enjoy either paddling or swimming by themselves all around the shallow end. During free swim Sea Turtles enjoy activities in both the shallow and deep end, playing with noodles and using kick boards.

**Dolphins** are children who are comfortable in the water and are working towards mastering a variety of strokes, such as the backstroke, breaststroke and freestyle. Dolphins enjoy swimming independently all around the pool including the deep end and underwater. During free swim, Dolphins can be found playing with friends in the shallow end or playing underwater games in the deep end.
**Free Swim**
Children can use toys and floats to play games in a less structured situation while the instructors supervise.

*** Please note: *** The first days of each camp session will be used to assess campers' swimming levels and to place them in their appropriate groups. Beauvoir swim instructors make every attempt to reschedule missed classes due to assemblies, field trips, special events, and weather.

**Swim Items**
Please send your camper with a swimsuit and towel in a bag properly labeled with their name. Some camps with early swim times will ask that the children come in their suits and with a first application of sunscreen on. Also, if your child swims during the camp and then is signed up for PM Swim (after camp swim), you may want to pack a second suit as the first one may not be dry.

Optional items as needed include goggles, nose or ear plugs and bathing caps. Although we do our best to see that all personal belongings return home, there are occasions where items are lost, so only send items that you are willing to part with. Minimize lose by labeling everything. There will be a Lost and Found at the pool.

Questions about our swim program? Contact Swim Director Jake Wohl at Jacob.w.wohl@gmail.com

**CHILDREN'S CLOTHING**

**What to Wear/Bring to Camp**
Since play is a priority, children are asked to dress comfortably and informally. Sneakers and socks are preferred for play in our outdoor space and will be required for ALL sports camps. A camper may be limited in activities without the appropriate footwear. We have an active program and accidents are no fun!

We encourage you to send a water bottle to camp, as we will be hydrating often! Sunscreen should be applied before camp, packed in your camper’s backpack (in a Ziploc bag), and will be reapplied during the camp day.

**IT IS ESSENTIAL THAT YOUR CHILD’S NAME BE ON EVERYTHING THAT IS BROUGHT TO THE PROGRAM (INCLUDING SOCKS AND SHOES).**

The following items should be brought each day, with your child’s name clearly labeled:

- a complete change of clothing in a large Ziploc bag with the child’s name on the outside
- a water bottle filled with water
- sunscreen
• swimwear and towel, if camper has swim included with their camp
• any items they may want for the pool (aqua socks, goggles, floaties, etc.);
• a hat (optional, but recommended for sun protection)
• sunglasses (optional)
• a backpack to hold everything

Campers participating in certain camp programs will receive an additional list of things to bring and not to bring specific to their program (Outdoor Adventures).

Full day campers will have access to a cubby in their classrooms to store their belongings during their camp session. Campers participating in half day programs will also have use of the cubbies but will take their belongings with them when they go from an AM to a PM camp.

Under no circumstances are campers allowed to bring valuables, weapons, card collections or electronic devices. Beauvoir is not responsible for lost items. A Lost and Found table will be located in the lobby area. Swim items may be at the separate Pool Lost and Found. Lost and Found Items not claimed by August 2 will be given to local charitable organizations.

SPECIAL ITEMS/EVENTS

Birthday Celebrations:
We welcome celebrating birthdays in the camp. Beauvoir Summer has adopted a no food policy for celebrations. Bringing in a food treat can exclude children who have food allergies, diabetes or other dietary restrictions. You may bring other treats such as stickers, pencils, fun erasers, or inexpensive party favor goody bag toys. Speak with your camp counselor with your celebration ideas and the times that work best for both you and the camper’s schedule.

Our Youngest Campers:
Some children may be more comfortable bringing a favorite toy or lovey to keep in their cubbies. However, toys with weapons (i.e. swords, missiles, guns, knives, etc.) are strictly prohibited. It will be the child’s responsibility to keep track of their special toy and remember to bring it home at the end of each day. Beauvoir prohibits children from bringing in collections, electronics and live animals.

Camp with a Friend
If you would like your child to be placed in the same camp class with a friend, please log-in to your camp account and indicate this request in the “FORMS” section of the application under “Camp with a Friend”. We will try our best to make this accommodation.

COUNSELOR INFORMATION
There is a Lead Counselor and Assistant Counselor in each classroom. The pool of counselors employed at Beauvoir Summer come from a variety of backgrounds such as Beauvoir teachers, Specialist Teachers, returning camp staff, and recent high school and college students/graduates pursuing experience in Early Childhood/Elementary Education.

The counselors are responsible for collaborating with each other and creating programs, presenting it to the campers effectively and enthusiastically, communicating with the camp director and parents, and providing a safe and positive camp atmosphere. The Lead and Assistant counselors are partners in the classroom ensuring a successful summer experience for all our campers.

The Counselor-In-Training (CIT) supports the counselors in all areas of the summer program. They have opportunities to participate in camp activities, program planning, interactions with campers and staff, as well as leadership meetings and training opportunities. CITs will gain skills in education, as well as confidence and self-esteem under the tutelage of the counselors and CIT coordinators. This program is designed for 12-17 year olds to learn what it is like to be a camp counselor. CITs assist counselors with the day to day running of the camp. They may help with set up and clean up, lead games and activities, help create programming, keep kids focused and safe, and be a wonderful link between campers and counselors.

**CAMP SAFTEY**

The safety of your children is of utmost important to us, and we’d like to assure you that we have an emergency plan in place. To that end, we wish to inform you of the security measures in place at Beauvoir School during the summer months. The Cathedral institutions have in place a coordinated Crisis Management process which is followed year-round. In the unlikely event that your child must remain at summer camp for an extended period, the School is supplied with food, water, and other necessary provisions. In addition, camp counselors and administrators are well trained in emergency procedures.

**Fire Drills**

The fire department requires that we have fire drills at regular intervals. All staff is instructed in fire drill procedures during the orientation period prior to the first day of the program. After each drill, the Cathedral Police is given a report on the amount of time taken to evacuate the building.

No matter what the situation, immediate communication is important. In the event of an emergency, the summer program will communicate using e-mail and the website. We will use these methods of communication to inform you about emergency plans and dismissal procedures whenever possible. As always, your children’s safety remains our primary concern. Thank you for your continued support. Happy Summer!